



**Bents Green School LGB
Tuesday 17 March 2026 at 17:30
FOCUS: Behaviour and Inclusion
Bents Green School, Ringinglow Site**

Those Present:	Role	Initials
Laura Gillespie	Co-Opted Governor/Chair	LG
Emma Allen	Head of School - Gleadless	EA
Melanie Bancroft	Co-Opted Governor	MB
Elena Drayson	Head of School - Ringinglow	ED
John Plant	Co-Opted Governor	JP
Mark Rayner	Co-Opted Governor	MR
Laura Rzepinski	Headteacher	LR
Mark Stanley	Parent Governor	MS
Sacha Schofield	Executive Regional Director	SS
Lauren Scott	Staff Governor	LS
Also Present:		
Rebecca Horne (via Teams)	Governance Clerk	Clerk
Apologies:		
Natalie Brownell	Co-Opted Governor	NB
Shannon O'Donnell-Provatas	Parent Governor	SOD-P

1. APOLOGIES FOR ABSENCE	Actions
1.1. <u>To receive apologies for absence</u> Apologies were received from NB.	
1.2. <u>To accept apologies for absence</u> Apologies were accepted from NB.	
2. ITEMS OF URGENT BUSINESS	
2.1. Chair to determine any items of urgent business to be considered	

None.	
3. DECLARATION OF INTERESTS	
3.1 Individual Governors to declare any personal, business or other governance interests on any item on the agenda. No new interests were declared.	
4. BENT'S GREEN LOCAL GOVERNING BOARD MINUTES	
4.1 Approval of the Bent's Green LGB meeting held on 10 February 2026. The minutes from the last meeting were agreed as a true and accurate record.	
4.2 Review of Action Tracker The outstanding actions on the tracker were reviewed and updated.	
4.3 Matters arising from the Minutes LG confirmed that she and LR had reviewed the previous minutes with Nexus Governance to ensure no confidential content appeared in the public version. Confidential appendices will continue to be used for sensitive matters. Updated minutes have been uploaded to GovernorHub. A governor asked whether the pen portraits had been passed to SOD-P for approval. LG confirmed that this needed to be checked. Action: SOD-P to confirm completion of pen portraits. A governor queried the "student celebration event" It was clarified that this referred to inviting alumni to share achievements with current students. Action: LG to continue exploring options and models for an alumni celebration event.	Action: SOD-P 19/05/26 Action: LG 19/05/26
5. ITEMS TO BE CONSIDERED	
5.1 Headteacher Report LR gave an overview of the Headteacher Report. <u>Pupil Numbers and Demographics</u> The school roll has risen to 342 pupils and is expected to continue increasing. The Pupil Premium cohort has risen to 185 (up from 140 in December). There will be a greater focus on data driven evaluation of Pupil Premium impact. A governor queried whether rising numbers were matched by staffing? LR noted 167 contracted staff and an operational total near 210 including bank/agency. Action: LR to provide a comprehensive total staffing figure, including all 1:1 and temporary roles, at the next meeting.	Action: LR 19/05/26

<u>Staffing Structure and 1:1 Funding</u> LR described the move to make more 1:1 posts permanent to stabilise provision for pupils with complex needs. A governor asked why 1:1 roles were previously temporary? LR explained the financial risk where funding travels with the child. A governor asked if all 1:1 funding had been received? LR confirmed some funding agreed had not yet landed. <u>Leadership, Consistency and Curriculum Development</u> The strategic priority is improving cross site consistency through a unified curriculum shaped by neurodiversity informed pedagogy. AI tools are accelerating development. Governors requested sight of the curriculum strategy. Action: LR to present a draft curriculum strategy at the next Teaching & Learning meeting. <u>Premises and Capital Projects</u> Handsworth Grange satellite works are on track for completion in May. Progress on the Gleadless Caretaker House is slow, pending necessary approvals. The possibility of acquiring other premises was discussed under confidential business. <u>Sickness and Staff Wellbeing</u> Sickness absence is broadly similar to last term. A governor requested that absence be shown as a percentage of total available days LR agreed. A governor asked about morale monitoring. LR noted surveys run but response rates are low. Action: LR to include % of total working days lost in future reports and explore a brief monthly morale pulse survey. <u>Recruitment and Retention</u> There are 11 vacancies due to normal turnover, growth and an ECT resignation. Governors discussed national retention benchmarks and Trust comparators. <u>CPD Provision</u> A wide CPD programme has run (safeguarding, trauma informed practice, food hygiene, domestic abuse awareness, speech and language, educational psychology and Ofsted training).	Action: LR 19/05/26 Action: LR 19/05/26
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A governor asked how CPD impact is measured?

LR noted appraisal linked needs analysis and staff voice, with scope to strengthen evaluation.

External Behaviour Audit

An audit by Leanne Camish identified inconsistencies in RPI recording, definitions of violence to staff and use of CPOMS categories. LR concurred with the findings.

A governor asked if this hindered central reporting?

LR confirmed it did, hence the standardisation work.

CPOMS Recording and Behaviour Tracking

Differences between sites (e.g., baseline behaviours recorded at Gleadless but not at Ringinglow) distort comparisons. Leadership is developing standardised non negotiables and categories for consistent logging.

Learning Environment Audit

Autism friendly learning environment audits have been completed and will be followed by targeted CPD to implement feedback.

One-to-One MDT Evidence Work

Confidential discussion of EHCP discrepancies, evidence for emergency annual reviews and multi-agency capacity (see Confidential Appendix).

Behaviour Trends

Incidents reduce over time as relationships strengthen. A small increase in pupil on pupil violence was attributed to one pupil undergoing changes in their class team.

A governor asked if limited outdoor space at Gleadless contributes to dysregulation?

LR noted the park and allotment mitigate this.

Class Reorganisation for September 2026

Students will be grouped by how they learn rather than by former pathways to reduce dysregulation hotspots and balance staff workload.

A governor asked about transition anxiety.

LR confirmed that familiar adults and peers will be retained to support change.

<u>Exclusions and Suspensions</u> There have been no permanent exclusions this year. Twelve suspensions have been issued since September, broadly in line with previous years. LR emphasised suspensions are used as a safeguarding pause to enable planning and support. <u>Attendance</u> Attendance was discussed and recorded under business (see Confidential Appendix). LR identified the 50–90% attendance group as most responsive to intervention and an area for future focus. 5.2 Draft School Dashboard Summary This item was included and discussed in the Headteacher’s Report. 5.3 Budget Report Budgets remain separated between Gleadless and Ringinglow with a view to combining this before the summer. 5.4 School Calendar The calendar follows Sheffield City Council dates. Three INSET days will be disaggregated into twilight sessions across the year. 5.5 Cabinet Member & MPs’ Feedback from Pupil Parliament Engagement is being strengthened with support from Hilltop. 5.6 Skills Audit – Governor Self-Assessment Members were reminded to complete via GovernorHub, paper versions are available. Action: All members to complete their Skills Audit and return to Clerking Services by 27 March. 5.7 Governor Feedback Governors reported a positive visit to Handsworth Grange, highlighting a welcoming environment and a layout well suited to SEND learners. 5.8 SLT Attendance – Behaviour AH/DSL The standing agenda item is to be removed from the agenda until September, only the Heads of School (Emma and El) will attend, with wider SLT attendance to be confirmed once roles are finalised. Action: Clerking Services to remove from future agendas. 5.9 QA Reporting	Action: All Members 27/03/26 Action: Clerk 18/03/26 Completed
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The behaviour QA was discussed earlier. The attendance QA report arrived too late and will be reviewed at the next meeting.	
6. TRUST MATTERS	
6.1 Trust Verbal Update of Key Issues SS reported that the Trust merger process is ongoing. Seven Hills is expected to join later than planned. Nexus has been asked to sponsor two schools and is awaiting DfE decisions regarding further growth. SS explained that the headteacher report will use a new template for the summer term, aligning with the new Ofsted toolkit.	
7. ANY OTHER URGENT BUSINESS	
7.1 To consider any other urgent business None to discuss.	
8. CONFIDENTIALITY	
8.1 To consider the confidentiality of any items discussed during the meeting Confidential items will be recorded separately under Confidential Appendix 1.	
9. DATES OF NEXT MEETING	

Tuesday 19 May 2026	17:30 – 19:30	Bents Green – Gleadless Site
Tuesday 23 June 2026	17:30 – 19:30	Bents Green – Ringinglow Siter

Minutes approved

CHAIR	SIGNATURE	DATE
Laura Gillespie		