



Bents Green School

Co Headteachers:

Aileen Hosty & Laura Rzepinski

Chair of Governors:

Laura Gillespie

Email:

enquiries@bentsgreen.sheffield.sch.uk

Website:

www.bentsgreenschool.co.uk

Twitter:

@bentsgreensch

Wednesday 12 July 2023

Dear Parent/Carer

School Online Payment System

Bents Green School will be introducing a new online payments system called School Gateway from September 2023 which should be used to pay for school meals and other school activities. The system will replace our current provider Pay360, who will no longer be offering this facility.

You can download the new app for free. Just search School Gateway in your App store and download or use the links below

Apple iPhone users, download the app here: schoolgateway.co.uk/iosdownload

Android phone users, download the app here: schoolgateway.co.uk/androiddownload

You will need your email address and mobile telephone number to set up your account, these must to be the same as the details we use to contact you at Bents Green School. If we do not have your most up to date details, please email bgill@bentsgreen.sheffield.sch.uk and we will get them amended. We will contact you when they have been updated so that you can try again.

You can also login to the online version of School Gateway via this site if you do not have a smart phone, however you will still need your email address and mobile telephone number to set up your account.

Pay360 Balances

If your Pay360 account has a **debit balance**, please ensure this is paid **by Friday 21 July 2023**.

If your Pay360 account has a credit balance, this will be refunded to you by the end of July 2023.

Help and support

If you are having issues with your email address and/or mobile telephone number, please contact the school office on 0114 236 3545.

If you have any questions or would like some more information about School Gateway, please visit the School Gateway website at <https://schoolgateway.co.uk/>

Ringinglow Site

Ringinglow Road, Sheffield, S11 7TB
Tel: 0114 2363545



Gleadless Site

Hollinsend Road, Sheffield, S12 2EJ
Tel: 0114 2357028



Westfield Hub

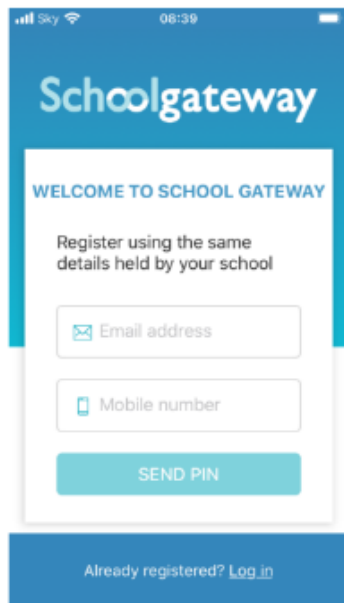
Eckington Road, Sheffield, S20 1HQ
Tel: 0114 2479374



Quick guide to getting started with School Gateway for online payments

1. Download the app or log in at [School Gateway Login](#)
2. Enter your email address and mobile telephone number, press the send pin button
3. A text message will arrive, use the 4 digit pin to log in
4. Visit <https://schoolgateway.co.uk/> if you need any further help or view the help video at [How to register for a School Gateway account – Parent Support \(parentpaygroup.com\) video](#)

Account activation



- Enter your email address and mobile number that is registered with the school.
- Select Send PIN -Your 4-digit PIN will be sent via text message to your mobile phone.
- You will need this PIN each time you login so keep it safe!

Yours sincerely,

JPitchfork

Juliette Pitchfork
Business Support Manager

Ringinglow Site

Ringinglow Road, Sheffield, S11 7TB
Tel: 0114 2363545



Gleadless Site

Hollinsend Road, Sheffield, S12 2EJ
Tel: 0114 2357028



Westfield Hub

Eckington Road, Sheffield, S20 1HQ
Tel: 0114 2479374

